

## Country-specific features on Data privacy statement for the job application process at the Hannover Re Group through SAP SuccessFactors – Japan

### 1. Who is responsible for data processing and data privacy?

#### a. Data processing

Hannover Re Services Japan  
DLX Building 6F  
1-13-1 Nishi-Shimbashi  
Minato-ku, Tokyo 105-0003  
Japan  
Tel +81 3 5539 8900  
Fax +81 3 6205 8560  
E-mail: [HRHSJap-personnel@hannover-re.com](mailto:HRHSJap-personnel@hannover-re.com)

#### b. Data privacy

Hannover Re Services Japan  
- Local Data Protection Officer -  
DLX Building 6F  
1-13-1 Nishi-Shimbashi  
Minato-ku, Tokyo 105-0003  
Japan  
Tel +81 3 5539 8900  
Fax +81 3 6205 8560  
E-mail: [HRHSJap-personnel@hannover-re.com](mailto:HRHSJap-personnel@hannover-re.com)

### 7. How long are your data stored? (In Addition to Hannover Re's Group DPCS)

We erase your personal application data twenty-four months automatically after the conclusion of an ongoing application process, i.e. after receipt of a rejection, discontinuation of the application process or contract offer. This does not apply if legal provisions prevent erasure or further storage is necessary for evidentiary purposes or if you have consented to longer storage.

If you do not delete your personal account in the Hannover Re application portal, your personal data will remain stored in your application profile for twenty-four months from the last change or activity, provided your application status is not active. This means that you can use it for further applications to Hannover Re. If you neither change your data nor apply for another position at Hannover Re within these twenty-four months and your application status is not active, your application profile will be automatically deleted after this period in addition to your personal account in the portal. In this case, only anonymised data will remain on the portal.

**9. Would you like to complain about the handling of your data?**

You have recourse to the local Data Protection Officer (contact details as above) or a data protection supervisory authority.

If you receive a positive answer, the data are transferred to your personnel file and are subject to the relevant retention periods.